



## FALMOUTH MEMORIAL LIBRARY CODE OF CONDUCT POLICY

Falmouth Memorial Library encourages all members of the community to use the Library. Our mission is to enhance the quality of life of our community by inspiring lifelong learning, providing free and open access to information, and fostering community connections. To fulfill our mission we need to ensure a comfortable and safe environment where people can share materials and space and where everyone engages in courteous, respectful behavior.

The Library does not allow the following:

1. Acting in a loud or disruptive manner.
  - Parents and caregivers (not Library staff) are responsible for the children they bring into the Library and should make sure that the children do not disturb others.
  - We encourage people who must make or receive cell phone calls to do so outside. Please limit usage and keep voices down. We also request that people turn their cell phone ringers down or preferably silence them.
  - While using the Reading Room, patrons are asked to respect those who are reading or studying in that area by being especially quiet and not engaging in cell phone calls.
2. Running, skating, skateboarding, or acting in an unsafe manner anywhere on Library property.
3. Being in the Library without a shirt or without footwear.
4. Tobacco or marijuana use including smoking or the use of electronic smoking devices in the Library facilities or on Library grounds.
5. Parents or caregivers departing the Library premises while leaving children under the age of 11, or other dependent persons requiring supervision, unattended.
6. Offensive, obscene language or acts, or harassment of patrons or staff.
7. Eating except in designated areas or at approved Library functions. Non-alcoholic drinks will be allowed in closed containers in areas that do not include computers.
8. Destruction or damage to any Library property or facilities.
9. Moving or removing Library property without proper authorization.
10. Interfering with the orderly operation of the Library or with the ability of others to use and enjoy the facility, including interference due to strong bodily odors or fragrances.
11. Soliciting, selling, or petitioning for any reason within the Library building except as permitted by the Library Board of Trustees.
12. Bringing animals into the Library with the exception of prescribed and trained service animals (dogs and trained miniature horses only), or emotional support animals with all required licensing, permits, and vaccinations, and animals invited for special programs. Any misbehaving service or emotional support animal must be removed from the premises if unable to be controlled.
13. Violation of any Library policies.
14. Any illegal activity.

The Library staff has been charged by the Board of Trustees with the responsibility to interpret and enforce these rules to ensure that the rights of all individuals to use the Library are upheld. If you witness anything that makes you feel uncomfortable and/or is in violation of this policy, please report it to any staff member. Violation of any of these rules will result in consequences which could include denial of access to the Library, and/or police intervention.

Adopted by the Board of Trustees 1/10/05  
Revised by the Board of Trustees 3/13/06, 8/1/11, 4/7/14, 12/1/14, 12/9/19, 5/10/23